

## SEEM Collaborative Wellness Committee Meeting Minutes

Meeting Date: 11/9, 8am at the main office

Members in attendance:

Mary Palen, food Service Director  
Cathy Lawson, Executive Director  
Adam McCusker, Physical Education Teacher, Campus Academy  
Dave McCracken, Physical Education Teacher, SEEM Prep  
Jillian Boyle, School Counselor, Ripley School  
Pat Queeney, School Nurse, SEEM Prep

1. Establish chairperson of committee.
  - Mary Palen, Food Service Director will be the chair person for the committee.
  
2. Coordinate future meeting dates.
  - The committee decided upon the following meeting dates for the FY17 school year:  
1/17/2017;  
4/13/2017;  
6/13/2017
  - All meetings will take place at the Main office and begin at 1 pm. Additional meetings will be scheduled on an as needed basis.
  
3. Review current wellness policy and new items.
  - All committee members received a copy of the current policy. Current language in the policy was reviewed and discussed. Committee members will bring proposed changes for the addition of new items, if any, to the next meeting.
  - The committee also discussed a collaborative wide recreational event that involves students from all schools. Initial suggestions included a field day and hike. Members will canvas respective schools for suggestions and input and report out at next meeting.
  
4. Recruit a parent to join committee.
  - Committee members will work on recruiting a parent from their respective programs and bring responses to the next meeting. It was noted that we may need to be flexible with meeting dates/times in order to accommodate a parent's schedule. Schedules and availability will be discussed with prospective parents.

5. Prioritize tasks of the committee.

- Tasks for the FY 17 school year are prioritized in the following order:
  1. Recruit parent
  2. Revise and update wellness policy
  3. Plan a collaborative wide wellness event that involves an outing/recreational activity that all students can fully access and participate in.